

FINAL PROJECT CHARTER

1. **University:** Taras Shevchenko National University of Kyiv
2. **Your position/unit:** Dr. Andrii Kravchenko, Lecturer
3. **Final Project Title:** University Digest
4. **Project Goal(s) and SMART Objective(s):**
 1. to improve the awareness of the university units involved in the internationalisation activities about the achievements gained by such units; to enlarge the expertise in the field of internationalisation;
 2. to revise the existing strategic development documents (incl. on internationalisation);
 3. to gain new knowledge and implement best practises at work of Kyiv University and to share/disseminate the experience gained;
 4. to bring new projects on internationalisation to the university;
 5. to establish a new unit with dual supervision - International office and R&D office - the aim is to support grant seeking activities of the University;
 6. to start University Digest
5. **Deliverables: Please enlist the deliverables of your project matching your goals (Provide evidence, e.g. weblinks, charts, illustrations, if needed add an attachment for it)**
 1. Following the workshops:
 - reports by Dr Kravchenko were made to Vice-Rector on International Cooperation;
 - presentations with discussion were made to IRO staff (in April; June; September, November 2020; April, July 2021);
 - articulation of the workshops content to vice deans on international cooperation (constantly).
 2. Internationalisation strategy has been reconsidered & drafted (in cooperation with stakeholders)
 3. New knowledge gained at workshops was articulated to the 'KNU Online' development team (Learning Management System) and used in its development <http://www.ipe.knu.ua/elektronna-biblioteka.html>

4. Number of new projects on internationalisation at the university was rising year by year (only in 2020 due to Covid-19 restrictions, they were 'frozen', namely 72 agreements in Erasmus+ KA1 in 2019, in 2020 - 78).
5. A new unit to support grant seeking activities of the University was established in June 2020 (<http://science.univ.kiev.ua/granty/pro-sektor-proyektnoyi-diyalnosti.php>).
6. the University Digest project idea transformed from printed to e-version (<http://science.univ.kiev.ua/granty/daydzhest.php>).

6. Challenges and Support

a. What were the main challenges of your project and how did you manage to overcome them?

Covid-19 restrictions that influenced objectives of the project. We had to adopt them, online work needs more involvement and dedication, we had to increase time to complete the planned tasks.

b. What resources helped you?

Dedicated work of staff involved, stakeholders helped a lot, new knowledge and experience through participation in MOI Project

7. Lessons Learnt: What are your lessons learnt and recommendations you would like to share?

- The improvement of communication within the University (especially among units involved in the internationalisation);
- I believe we managed to finish the project successfully, of course in the scope of the project aims only at several units ...but we succeeded;
- Project went smoothly because there was constant fruitful communication on all levels; the idea of the project was clear to senior management, the project was organic in terms of the current needs of university community, thus it had the support at 'bottom' and at the 'top';
- We probably spent more time on technical issues as the project needed IT specialist, instead of developing the idea itself;
- In the future we will need a team to run projects like this (not a single player).

8. Impact: Please describe how your project contributed to/ advanced the specific aspect of the internationalisation at your university.

- It helps sharing and producing knowledge, and it consequently leads to opportunities, connections, and new projects.

9. Outlook and Sustainability: What happens to the project after the end of the course (are there any follow-up projects? What are you going to do to ensure the sustainability of the project results?)

- It will be developed at University level, not only in an international sphere and research